

<b><u>Church of the Nativity</u></b>										
<b><u>\$ Estimate</u></b>										
<b><u>Buildings &amp; Grounds</u></b>										
<b><u>Source of Funds</u></b>										
Projects						<b><u>B &amp; G Prime</u></b>	<b><u>Timing</u></b>	<b><u>Budget</u></b>	<b><u>Balance Sheet</u></b>	<b><u>Action prior to rector arrival</u></b>
1	Emergency Lighting Check					Chris	Monthly			
2	Fixed Attic leak in choir room					John	Jan			
3	Repaired and repainted Curry Hall window sills					John	Jan			
4	Gliders installed on conference room chairs					Ed	Feb			
5	Structural pruning of campus trees					Ed	Feb			
6	Removed planting around fire hydrant					Ed	Feb			
7	New planting in Memorial Garden					Lesley	Feb			
8	HVAC -replace Variable Speed Drive in Estill House unit c3					Dave	Mar	\$ 2,700		
9	Replaced Sanctuary hanging lights with LED's					John	Mar			
10	Spring Work Day					Nancy	Mar			
11	Estill House Portico Repair					Dave		Insurance claim		
12	Spraying for weeds using 20% Organic Venegar					Ed	Feb-Nov			
13	Memorial Garden Plaques					Ed	August		\$ 2,500	
14	Determine storage locations for various ministries					Dave/Chris	August			
15	Memorial Garden Pathways					Ed	May		\$ 5,000	
16	Oversee new Sound System install					John	May		\$ 35,000	
17	Clean carpeting in Sanctuary, Estill House & Curry Hall					John	July	\$ 2,000		
18	Memorial Garden Pergola					Ed	July		\$ 5,000	XXX
19	Power wash & paint outside of sanctuary- North & East sides					John	July	\$ 750		XXX
20	Powerwash & paint outside of Curry Hall- south side					John	July	\$ 500		XXX
21	Powerwash/clean Curry Hall skirting					John	July	\$ 50		XXX
22	Obtain pricing from at least 2 firms to clean carpets and Strp & w					Dave	July			
23	Strip & wax all vinyl floors in Sanctuary, Estill House & Curry Hall					John	July	\$ 2,500		XXX
24	Repair Estill House Portico					Dave	July			
25	Memorial Garden Benches					Ed	August		\$ 150	XXX
26	Energy Audit of all buildings					Dave	June			
27	Obtain pricing from Landscaper for 2 additional shrub trims					Dave	July	\$ 920		
28	Add additional shrub trims to budget					Dave	July	\$ 500		
29	Evaluate Lighting grants/discounts					Dave/Chris	July			

30	Replace all Estill Hous Lighting with LED's		John	July	\$ 250		XXX
31	Repoace all Curry Hall Lights with Led's		John	August	\$ 150		XXX
32	Replace rest of Sactuary flourescents with LED's		John	August	\$ 200		
33	RFP for HVAC maintenance		Dave/Chris	August	\$ 4,000		
34	RFP for monitoring of fire etc		Dave/Chris	August	\$ 3,000		
35	Bleach south facing wall of Estill House to eliminate black streaks		Ed	August	\$ 100		XXX
36	Evaluate Ceiling tile options for Estill House		Chris	July			
37	Evaluate installing Installation		Chris	July			
38	Replace Estill House ceiling tiles		John	August		\$ 100	XXX
39	Add ceiling insulation to Estill House		John	August		\$ 1,250	XXX
40	Evauate repainting of Estill House interiors		Chris	August			
41	Fall work day- Need to set a date by July 10		Ed/John	October	\$ 250		
42	Redesign all storage closets and place all items accordingly		Chris/John				
43	Memorial Garden Fall/Winter plantings plan		Lesley	September		\$ 1,000	
44	Replace old Trane HVAC units servicing Estill House		Dave	TBD	\$ 31,500	\$ 8,500	
45	Restriping of parking lots		Dave	Quote only	\$ 1,600		
46	Slurry Top coating - Education & Sanctuary areas		Dave	Quote only	\$ 8,000		
47	Rip up and replace Drive way and Estill House Parking		Dave	Quote only	\$ 80,000		
48	Replace Roof on Sanctuary		Dave	My Guess	\$ 40,000		
	Baker Roof to provide budgetary quote -Mid July						
	Total Expense for new rector arrival				\$ 4,300		

