

Church of the Nativity  
Minutes of the Vestry  
June 22, 2021

**Attending:** Stephanie Allen, Stephanie Sumner, Rene Garces, Cheryl Waechter, Josh Booth, John Oldham, Kim Stoke, Beth Crow, Anne Krouse, Bill Sena, Robert Joines, Mike Rhaney, and Gail Christensen.

The meeting convened at 7:05 pm with a discussion of Mark 6:45-52 via Zoom video-conferencing due to all in-person meetings being suspended because of the coronavirus (Covid-19) pandemic.

**Approval of the May 2021 minutes:**

The minutes of the May Vestry meeting were submitted for approval. Stephanie Sumner moved to accept the minutes as written; Cheryl seconded the motion. The vote was unanimous.

**Rector's Report: Stephanie Allen**

Stephanie outlined some of the changes in the Diocese's reopening instructions, now in Phase 3. A lot is now left up to local discretion, and we are slowly getting back to "normal" - for example, we are no longer limited in the number of people allowed indoors, and we may sing with masks. Jason will be adding more singers in services. Acolytes will return to services at the end of the summer: LEMs will return when we can once again use the chalice (communion is still bread only). Although we have not restarted coffee hour after services, there are more and more fellowship opportunities: Chatty Yarns, Bible study groups, Social Justice, and B&G Teams are meeting in person now.

The Vestry members asked that Stephanie provide "super-explicit" instructions about how to take communion, because there seems to be some confusion. Stephanie will talk to parents of teens and preteens about the children's possible discomfort if adults were no longer wearing masks during the services.

For the purposes of getting contact information, there will be signup sheets in the Narthex for those who have not pre-registered. Health info is no longer required in pre-registration.

Rene asked whether we could schedule Rise Against Hunger on August 29, and Stephanie believes we will be OK by then, possibly with some adjustments to how it is done.

**Senior Warden's Report: John Oldham**

John has updated the list of Vestry rep duties and the schedule of reps from July to January 2022, except for Christmas Eve and Day. He will ask Megan to send out reminders to those scheduled for the upcoming Sunday.

Because very few ushers are signing up, Stephanie is considering setting up a system of Vergers, who will do usher duties at both services and assist the Vestry rep of the day. Beth offered to help Stephanie set this up.

**Finance Report: John Oldham and Mike Rhaney**

John is very pleased with the "incredible work" that new Business Manager Nancy Reed and Alfred Christensen have been doing over the past months to reconcile CDM, QuickBooks, and the bank statements since January. Mike is confident that they will be 100% correct by July.

While pledges are not coming in as regularly as in 2020, our YTD pledging is exceeding the budget projections. Expenses are up, and there are some anomalies that they will be looking into. The Finance Team will evaluate the numbers from the first half of 2021 to see if any revisions will need to be recommended to the Vestry.

Letters showing contributions from the first six months will be mailed to givers, along with a letter from the Vestry, written by John Oldham, of appreciation for their continued generosity.

### **Junior Warden's Report: Rene Garces**

- Duke Energy Progress has converted 5 high pressure sodium lights in the parking lots to LED and our next light bill should be about \$20 less.
- There are no volunteers yet for a new security/safety lead (SSL) to replace Matt Chytka (acting SSL).
- Johnson Controls (JCI) conducted a yearly inspection of the fire alarms in Estill House and Curry Hall, as well as emergency lights and exit signs. Unfortunately, the fire alarm in Estill House got a trouble code in the fire panel (similar to the problem detected last year), and JCI will send a technician to troubleshoot the problem and assess repair action (which may cost up to about \$900).
- B&G team met with 3 vendors (Integrated Wildlife Management, Bio-One Raleigh, and Serv-Pro) on June 18th to get quotes to clean up animal waste in the suspended ceiling of Estill House, and possibly seal the attic from animal intrusion. Once quotes are reviewed and a vendor selected, B&G will ask the Finance Team for funding, since this cost is not in the budget.
- First Aid/CPR/AED training/certification has expired for those in Nativity who took it a few years ago. Cost of Adult First Aid/CPR/AED training/certification for 6 people on-site (ie. Corlett Hall) is \$850, and \$100/person above 6 people; length of class is 6 hours. Cost of Adult and Pediatric First Aid/CPR/AED training/certification for 6 people on-site (ie. Corlett Hall) is \$970, and \$120/person above 6 people; length of class is 6.5 hours. For example, 11 people were trained in January/2019; so, Adult First Aid/CPR/AED training/certification for 11 people on-site would be \$1350, and Adult and Pediatric First Aid/CPR/AED training/certification for 11 people on-site would be \$1570.

Many of those who trained previously are no longer available. John, Bill, Kim, and Josh offered to train and be certified this time. We are hoping for a total of 10 people.

### **Delegates to Diocesan Convention**

Stephanie nominated Jeremy Clos, Cuyler O'Connor, Alicia Lester-Bodford, and Ryan Parker to be delegates from Church of the Nativity at the Diocesan Convention to be held in person in Winston-Salem in November. John seconded. The vote was unanimous.

There being no further business, the meeting adjourned with prayer at 9:01 pm.

Respectfully submitted,  
Gail Christensen  
Clerk of the Vestry

**There will be no July Vestry meeting; the next Vestry meeting is scheduled for August 17, 2021 at 7 pm.**

